



## Receive important hints with e-mail notifications

Would you like to receive a notice when you have received a new message from your relationship manager or when a payment needs to be cleared? For these and other cases, you can subscribe to e-mail notifications and easily receive status reports on various business cases.

### Precondition - One-time registration of the e-mail addresses by the administrator

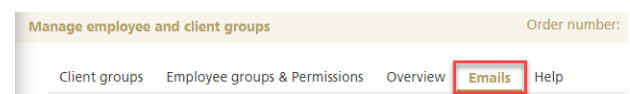
#### Step 1

The **administrator** clicks on the icon "Manage employee and client groups" in the upper right corner of the screen.



#### Step 2

In the "Manage employee and client groups" section, select the "Emails" tab in the horizontal bar.



#### Step 3

In the third column entitled "Email", enter the email address to which the messages should be sent for all desired users. Then click on "Save changes".

Name^	User	Email	valid	Role
				User
				User
				User
				User
				User
		mail@mail.li		Administrator & User

Save changes

### Selection of notifications by each individual user

#### Step 1

After the administrator has entered the e-mail address, each user can select the preferred e-mail notifications himself. To do this, click on the "Settings" icon in the upper right corner and select "Preferences" from the menu.



### Step 2

On the preferences page, scroll all the way to the bottom. There you will find the e-mail address entered for you by the administrator. Below that, the available notifications are listed. By ticking the boxes, e-mail notifications are activated for the respective business case. By default, notifications for "New message received" and "Asset opening successfully completed" are enabled.

Select	Name^
<input type="checkbox"/>	Asset opening and order placement successfully completed
<input checked="" type="checkbox"/>	Asset opening successfully completed
<input type="checkbox"/>	Client onboarding case completed
<input type="checkbox"/>	Client onboarding task assigned to you
<input type="checkbox"/>	Foreign exchange/money market order cancelled
<input type="checkbox"/>	Foreign exchange/money market order executed
<input checked="" type="checkbox"/>	New message received
<input type="checkbox"/>	Payment order with status "executed"
<input type="checkbox"/>	Payment order with status "verify"
<input type="checkbox"/>	Pending foreign exchange/money market order verification
<input type="checkbox"/>	Pending securities order verification
<input type="checkbox"/>	Securities order cancelled
<input type="checkbox"/>	Securities order executed

### Step 3

To save the selection, click "OK" at the bottom right corner of the page.



### Step 4

After you have saved your selection, you will receive e-mail notifications to the selected e-mail address.

**Subject:** LGT SmartBanking Pro Liechtenstein -Payment order executed

Payment order with status "executed"

Dear User

A payment order in the LGT Booking Center Liechtenstein was successfully executed. Please log in to SmartBanking Pro for further details.

Kind regards

**LGT Bank AG, Liechtenstein**  
Herrengasse 12 | FL-9490 Vaduz

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